

**NIGERIAN NATIONAL PETROLEUM CORPORATION  
INVITATION FOR PRE-QUALIFICATION OF CONTRACTORS FOR PROCUREMENT,  
INSTALLATION AND COMMISSIONING OF 4X4.687MVA AND 1X635KVA DUAL  
ENGINE GENERATORS**

**1. INTRODUCTION:**

The Nigerian National Petroleum Corporation (NNPC) intends to procure and install 4x4687KVA Dual Engine (Diesel/Gas driven) Generators and 1 X635KVA Diesel Generator at its Corporate Headquarters, NNPC Towers Abuja, Nigeria

By this publication and in compliance with the Public Procurement Act 2007 and NNPC's policies, NNPC invites interested competent and reputable Contractors /Companies to submit pre-qualification **document as prelude to tender for the procurement and installation of the Generators "Works" as described in section 2 below.**

**2. BRIEF DESCRIPTION OF SCOPE OF SERVICE:**

The works to be executed includes but is not limited to:

1. Procurement, Installation, Testing and Commissioning of 4Nos. New 4687KVA, 11 KV, 3 phase, 50 HZ, Dual Fuel Generators and 1 No. 415V, 3 phase, 635KVA, Diesel Generator with all associated Synchronization and Automatic Mains Failure (AMF) facilities
2. Dismantling and clearing of the existing dysfunctional 4 X 4687 KVA Ruston generators and associated equipment.
3. Insulation and continuity test of the existing HV cables between the old Generators and HV Switch gear Panels to determine their suitability for the proposed new Generators.
4. Modification of existing facilities, where necessary, including the generator house and other civil works to meet the technical requirements of the new Installation.
5. Testing and commissioning of the complete integrated installation.

**3. WHO MAY APPLY:**

1. Original Equipment Manufacturers (OEM)
2. OEM country Representatives
3. Other Companies with previous and in-depth experience in procurement, installation and commissioning of dual engine generators of no less capacity than these under this Invitation.

**4. PRE-QUALIFICATION REQUIREMENTS:**

Interested firms are required to submit the following documents specified below:

- 4.1 Certificate of Incorporation and/or similar evidence of company registration issued by Corporate Affairs Commission (CAC) for Nigerian companies or issued by Home Country's Government agency for foreign companies.

- 4.2 Certified true copies of Memorandum and Article of Association of the company and/or similar statutory documents indicating ownership structure of company, name(s) of major shareholders and percentage shareholding.
- 4.3 Detailed Company Profile – With full details of company's resume demonstrating company's capabilities.
- 4.4 Details of joint venture partnership with certified true copies of Memorandum of Understanding and or any other legal documentation.
- 4.5 Company Tax Clearance Certificate for the last three (3) years (2013, 2014 and 2015 for Nigerian companies) or similar tax certification documents for foreign companies.
- 4.6 Evidence of compliance with Pension Reform Act 2004 by inclusion of valid Pension Clearance Certificate (for Nigerian Companies) or similar document for foreign companies.
- 4.7 Evidence of compliance with the Nigeria Social Insurance Trust Fund (NSITF) Act by inclusion of current NSITF Clearance Certificate in (for Nigerian companies).
- 4.8 Evidence of compliance with the Industrial Training Fund (ITF) Amendment Act 2011 by inclusion of copy of Compliance Certificate from Industrial Training Fund (ITF) (for Nigerian companies) or similar documents for foreign companies.
- 4.9 Evidence of registration on the Bureau of Public Procurement (BPP's) National Data Base of Federal Contractors, Consultants and Service Providers (NDCCSPs) by inclusion of interim Registration Report (IRR) (for Nigerian companies).
- 4.10 Audited Accounts for the past three (3) years (2013, 2014 and 2015) which must bear the stamp and seal of an Audit Firm.
- 4.11 Minimum Turnover of US\$10 Million or Naira equivalent and net worth of US\$5 Million or Naira equivalent for the Financial Year Ending of 2015.
- 4.12 Evidence of procurement, Installation and commissioning of Generators within the last five (5) years (2011, 2012, 2013, 2014 and 2015).
- 4.13 Relevant and verifiable cognate experience with NNPC, or other organization on similar projects in the last five (5) years (2011, 2012, 2013, 2014 and 2015) with

progress photographs. (Job completion certificates required in each completed work),

4.14 Evidence of availability of effective Project Management procedures.

4.15 Company organizational structure with CVs of key personnel,

4.16 Company's HSE plans and QA/QC policy and details of safety records for accidents, incidents, injuries and damages for the past three (3) years (2013, 2014 and 2015).

4.17 A prospective bidder shall make provision of sworn affidavit to support actions as follows;

a) To allow NNPC verify all claims made in your submission.

b) To allow NNPC verify that your organization is not in receivership, nor the subject of any form of insolvency or bankruptcy proceedings or the subject of any form of winding up petition or proceedings.

c) To confirm that the Bidder is not a replacement for a hitherto tax defaulting company,

d) To confirm whether or not any of the members of relevant committees of NNPC or Bureau of Public Procurement (BPP) is former or present Director, shareholder. or has any pecuniary interest in your Company.

e) A written statement confirming that your company does not have any Director who has been convicted in any country for a criminal offence relating to fraud or any financial impropriety or criminal misrepresentation or falsification of facts relating to any matter.

#### **4.18 Compliance with the Nigerian Content Act**

Compliance with Nigerian Content Act shall be a major consideration in the tender process. Companies must provide a detailed Nigerian Content execution strategy to the satisfaction of Nigerian Content Development and Monitoring Board ("NCDMB"), clearly setting out Nigerian Content commitments in areas of:

a) Nigerian Content plan that demonstrates full utilization of Nigerian labour and services with detailed description of role, work scope and man-hours in order to

achieve minimum target as set out in the requirement of the Nigerian Oil and Gas Industry Content Development (NOGICD) Act 2010.

b) Current and in-place organizational structure with detailed experience and skills of key management personnel with names.

c) Provide evidence (personnel list and position organizational chart) percentage of management that are Nigerian nationals and the percentage of the total workforce that are Nigerians.

d) Plans for the training of Nigerians demonstrating at least 10% of the total man-hours dedicated for human capacity building (where applicable)

## **5. SUBMISSION OF PRE-QUALIFICATION REQUIREMENT**

The requested information and any supporting documents in respect of these requirements should be submitted in ONE original plus one hard copy and two electronic copies (CD ROM). The documents which should be in separate packages shall be sealed and clearly marked **“PRE-QUALIFICATION FOR PROCUREMENT, INSTALLATION AND COMMISSIONING OF 4X4687KVA DUAL ENGINE (DIESEL/GAS DRIVEN) GENERATORS AND 1 X635KVA DIESEL GENERATOR FOR NNPC TOWERS, ABUJA”** to reach the address given below **on or before the Monday. 30th January, 2017**

5.1 The Nigerian Content requirement as stated above (No. 4.18) must be submitted in a separate envelope and clearly marked **INVITATION TO TENDER FOR “PRE-QUALIFICATION FOR PROCUREMENT, INSTALLATION AND COMMISSIONING OF 4X4687KVA DUAL ENGINE (DIESEL/GAS DRIVEN) GENERATORS AND 1X635KVA DIESEL GENERATOR FOR NNPC TOWERS, ABUJA”** Compliance with the Nigerian Content Act”

**The Secretary**

**CS DEXCOM Tenders Board**

**Nigerian National Petroleum Corporation**

**The Bid Management Room**

**Room 45B, 1<sup>st</sup> Floor, Block D, NNPC Towers, Herbert Macaulay Way,**

**Central Business District,**

**Abuja, Nigeria.**

5.2 All bids received shall be publicly opened and endorsed immediately following the deadline in the presence of invited observers and prospective bidders.

All bidders are invited to attend the bid opening session holding at:

**The Amphitheatre  
First Floor, Block A  
NNPC Towers,  
Nigerian National Petroleum Corporation Garki,  
Abuja.**

## **6. IMPORTANT INFORMATION**

It must be noted that:

- 6.1 Late submission shall be rejected.
- 6.2 All Submissions should be arranged and numbered in the order listed in 4 above.
- 6.3 Only companies who submit the required information and meet the pre-qualification criteria will be invited to collect bids document
- 6.4 NNPC shall deal directly with only authorized officers of the interested companies and not through individuals or agents.
- 6.5 All costs incurred by your company as a result of this expression of interest and other associated cost in respect of this exercise shall be borne solely by your company.
- 6.6 This process of pre-qualification neither creates any commitment nor establishes any legal relationship with NNPC.

## **SIGNED**

## **MANAGEMENT**

<http://www.nnpcgroup.com>

<http://www.facebook.com/nnpcgroup>

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